

G D S T

GIRLS' DAY SCHOOL TRUST

A Limited Company Registered in England No 6400
Registered Charity No 306983
VAT No 627697394

Please fill in the whole form using a ball point pen and send to:

The Girls' Day School Trust
Fees Department
100 Rochester Row
London SW1P 1JP

Name(s) of Account Holder(s)

Bank/Building Society Account Number

□	□	□	□	□	□	□	□
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Branch Sort Code

□	□	□	□	□	□
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Name and full postal address of your Bank or Building Society

Postcode

Reference Number

□	□	□	□	□	□	/	□	□	□	□	□	□
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Instruction to your Bank or Building Society to pay by Direct Debit

Originator's Identification Number

9	5	5	2	1	9
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For The Girls' Day School Trust

This is not part of the instruction to your Bank or Building Society.

Pupil Name: _____

Pupil Reference: _____

School: _____

Debits are to be: **Monthly/Termly**
Delete as applicable

Instruction to your Bank or Building Society

Please pay The Girls' Day School Trust Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with The Girls' Day School Trust and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

This guarantee should be detached and retained by the payer

The Direct Debit Guarantee



This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.

If there are any changes to the amount, date or frequency of your Direct Debit The Girls' Day School Trust will notify you 5 working days in advance of your account being debited or as otherwise agreed. If you request The Girls' Day School Trust to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

If an error is made in the payment of your Direct Debit, by The Girls' Day School Trust or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.

If you receive a refund you are not entitled to, you must pay it back when The Girls' Day School Trust asks you to.

You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.